



# INAUGURATION INFORMATION PACKET

OFFICE OF CONGRESSMAN J. RANDY FORBES  
VIRGINIA'S FOURTH CONGRESSIONAL DISTRICT

Dear Friend:

Thank you for your interest in joining us for the 2009 Presidential Inauguration. Washington, D.C. is alive with activity in preparation for this historic event and we are looking forward to welcoming you and your family to our Nation's Capital.

To assist you in planning your trip to Washington we have created this guide to the 2009 Inauguration festivities. We will continue to update it as new information becomes available to our office.



I have also designated Ms. Christine Meléndez and Mrs. Diana Williams on my staff as Presidential Inaugural Hospitality Coordinators. They are available to assist you in answering questions, directing you to resources, and coordinating requests for Inaugural Ceremony tickets. You may reach Christine at (202) 225-6365. You may reach Diana at (757) 382-0080.

While you are in Washington, D.C., I would like to invite you to attend an Inauguration Reception hosted by my office. The reception is open to all residents of the Fourth District and will be held from 8:30 a.m. to 5:00 p.m. on Inauguration Day. We invite you to come in out of the cold, enjoy light refreshments, and meet members of my staff while you are visiting our Nation's Capital.

As always, it is my privilege to serve you. With kind personal regards, I am

Yours truly,

J. Randy Forbes  
Member of Congress



## IMPORTANT CONTACT INFORMATION

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### **Office of Congressman J. Randy Forbes**

Congressman Randy Forbes and his staff are available to offer assistance to ensure a safe, comfortable, and enjoyable trip to our Nation's Capital for you and your family.

2438 Rayburn House Office Building

Washington, D.C. 20515

Phone: (202) 225-6365

Email via: [forbes.house.gov](mailto:forbes.house.gov)

Website: [forbes.house.gov](http://forbes.house.gov)

Presidential Inaugural Hospitality Coordinator: Christine Meléndez

### **Presidential Inaugural Committee (PIC)**

The 56th Presidential Inaugural Committee (PIC) organizes, plans, and executes most Inaugural celebration activities as well as works to select participants for the Inaugural parade and assign credentials to media covering the Inauguration and surrounding festivities.

Website: <http://www.pic2009.org/content/home/>

### **Joint Congressional Committee On Inaugural Ceremonies (JCCIC)**

The Joint Congressional Committee on Inaugural Ceremonies plans and executes all Inaugural activities at the U.S. Capitol, including the Inaugural swearing-in ceremony of the President and Vice President of the United States.

Website: <http://inaugural.senate.gov/>

### **Emergencies**

In the event of an emergency, dial 911 or contact the U.S. Capitol Police at (202) 228-3555.

## CALENDAR OF EVENTS

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### **January 20, 2009**

#### **Inaugural Swearing-In Ceremony**

Time: Noon

Location: US Capitol

This event is ticketed. Tickets for the Inaugural swearing-in ceremony are divided between the Members of Congress by the Joint Congressional Committee on Inaugural Ceremonies. This is the only Inaugural event to which our office will receive tickets.

Our office has been allotted fewer than 200 tickets. To date, we have received nearly 3,000 requests for multiple tickets. Due to the huge interest from constituents regarding the Inauguration ceremonies, tickets made available to our office will be distributed to constituents by a random



selection process. If you have contacted our office requesting ticket information, your name has already been entered into the selection pool.

If you wish to enter your household into the selection pool, please email us by clicking [here](#). We will stop accepting requests on Friday, December 12th at 5:00PM. Those selected will be notified after Monday, January 5th.

Please be aware of the following:

1. Any tickets available to Congressman Forbes will be for constituents of the Fourth Congressional District. No tour company requests will be accepted.
2. We will only accept one request per household. Multiple entries will be discarded and completely removed from the selection pool.
3. Due to the limited number of tickets, those selected will only be awarded 2 tickets.

For more information on this process, visit <http://forbes.house.gov>.

### 2009 Inaugural Parade

Time: TBD

Location: Pennsylvania Avenue, NW

The inaugural parade is open to the public. A limited number of tickets are typically made available for bleacher seating through the Presidential Inaugural Committee (PIC). More information on the inaugural parade will be posted on the PIC Web site as it becomes available. Please visit <http://www.pic2009.org/content/home/> for more information.

### Congressman Forbes' Inaugural Reception

Time: 8:30 a.m. – 5:00 p.m.

Location: 2438 Rayburn House Office Building

This event is not ticketed and is open to all residents of Virginia' Fourth District. Come to Congressman Forbes' DC office to meet Congressman Forbes and his staff, enjoy light refreshments, and discuss issues of interest to you and your family as we start a new year, a new Congress, and a new Administration.

### Inaugural Balls

The Presidential Inaugural Committee (PIC) plans the official Presidential Inaugural Balls. These events require tickets that will be available only through the PIC. Information on tickets for these official inaugural events will be available at the [Presidential Inaugural Committee](#) Web site. This guide will be updated as we receive more information.

## INAUGURAL CEREMONY INFORMATION

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### Tickets

Every person wishing admittance to the Inaugural Ceremony, including children, must have a ticket. **Individuals without valid tickets will not be admitted.** Tickets are color-coded to facilitate entrance to the ceremony. Entrance will be granted only at the gate indicated on your ticket. Ticket holders should use [Metro](#) to get to the Capitol grounds.

Due to the huge interest from constituents regarding the Inauguration ceremonies, tickets made available to our office will be distributed to constituents by a random selection



process. If you wish to enter your household into the selection pool, please email us by clicking [here](#). We will stop accepting requests on Friday, December 12th at 5:00PM. Those selected will be notified after Monday, January 5th.

### **When to Arrive**

**Arrive early for required security screening and anticipate large crowds.** Gates to the Inaugural Ceremony open at **9 a.m.** and the musical prelude begins at 10 a.m. Be prepared to pass through several security screenings before reaching the section indicated on your ticket. There will be no check room for prohibited items. Because of road closures and restricted access around the U.S. Capitol, ticket holders should use [Metro](#) to get to the Capitol grounds.

### **Security**

All ticket holders are required to pass through security screening, including handbag inspection.

### **Inside the Event**

Movement will be difficult inside the security perimeter. Please be prepared to stay within the perimeter and within your ticketed section for the duration of the festivities.

### **Prohibited Items**

Prohibited items include, but are not limited to:

- Firearms and ammunition (either real or simulated)
- Explosives of any kind (including fireworks)
- Knives, blades, or sharp objects (of any length)
- Mace and/or pepper spray
- Sticks or poles
- Pockets or hand tools, such as “Leatherman”
- Packages
- Backpacks
- Large bags
- Duffel bags
- Suitcases
- Thermoses
- Coolers
- Strollers
- Umbrellas
- Laser pointers
- Signs
- Posters
- Animals (other than service animals)
- Alcoholic beverages
- Other items that may pose a threat to the security of the event as determined by and at the discretion of the security screeners

### **Medications**

Any questions regarding items required for medical conditions should be directed to the United States Capitol Police, at (202) 228-3555

### **What to Wear**

There is no official dress code for the swearing-in ceremonies. It is typically cold on Inauguration Day - normally 37 degrees Fahrenheit - and often wet. Expect to be outside for more than three hours, to stand in

line, and to walk for long periods of time. Wear a winter coat, consider wearing comfortable shoes, gloves, a hat and a scarf, and bring a blanket. Extra consideration should be taken when planning to bring infants, young children, the elderly, or anyone with a weakened immune system.

### **Children**

There are no child care facilities provided to attendees. Due to increased security and space constraints strollers are not permitted on the Capitol grounds. Direct questions regarding the admittance of items required for child care to the U.S. Capitol Police at 202-228-3555.

### **Elderly**

The Swearing-In ceremony is an outdoor event held on the West Front lawn of the U.S. Capitol. Inauguration day is typically cold — normally 37° F at noon — and occasionally wet. Extra consideration should be taken when planning to bring infants, young children, the elderly, or anyone with a weakened immune system.

### **Medical Conditions**

Emergency Medical Teams are on hand in the event of any medical emergencies. For additional information about permitted items for medical purposes (i.e. insulin), please contact the U.S. Capitol Police at 202-228-3555.

### **Restrooms**

Outdoor, portable restrooms are located throughout the Capitol grounds.

### **Food and Drink**

Food, beverages, and other amenities are not available within the ceremony perimeter. Do not bring any food item larger than a small snack. Thermoses are prohibited items.

### **Cell Phones**

Cellular Phones are permitted on the Capitol Grounds. Turn off phones or set to vibrate before the program begins.

### **Cameras**

Cameras are permitted on the Capitol Grounds, however, tripods and camera bags are prohibited items.

## **PLANNING YOUR STAY IN OUR NATION'S CAPITAL**

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Washington, DC is one of the most beautiful and interesting cities in the world. I encourage you to take advantage of its rich history and endless opportunities during your trip to the nation's capital. Below you will find links to some of the most interesting and popular attractions, things to do, and events to experience in the DC Metro Area. For information on special hours during Inauguration week, please contact individual venues.

### **Monuments and Memorials**

<http://forbes.house.gov/ConstituentServices/monandmem.htm>

### **On Capitol Hill**

<http://www.forbes.house.gov/constituentservices/visitcapitolhill.htm>





## Lodging

Accommodations for Inauguration weekend are in unusually high demand. Please note that prices and availability will reflect the high demand for accommodations in the area. We suggest searching hotels near the ends of metro lines in Virginia and Maryland. The following sites may help in your hotel search:

Stay Washington DC: <http://www.staywashingtondc.com>.

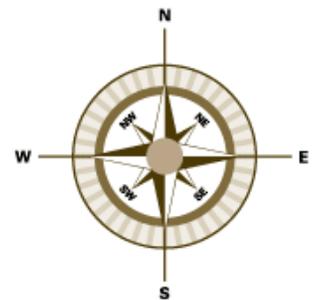
Area Hotel Guide: <http://www.areahotelguide.com>

Washington.Org: <http://www.washington.org> (click Visitor Information, Where to Stay)

## Weather

Plan your visit better by finding out what the weather will be like in Washington, D.C. before you arrive at [Weather.com](http://www.weather.com)

## Map of the Capitol Complex



Red arrow indicates  
**Capitol Visitor Center\*  
First Street Entrance  
& Exit (East Front)**

\*The Capitol Visitor Center  
is the new entrance to  
the U.S. Capitol.

### Areas of Interest

- 1 Russell Senate Office Building
- 2 Dirksen Senate Office Building
- 3 Hart Senate Office Building
- 4 U.S. Supreme Court
- 5 Jefferson Building, Library of Congress
- 6 Madison Building, Library of Congress
- 7 Cannon House Office Building
- 8 Longworth House Office Building
- 9 Rayburn House Office Building
- 10 Ford House Office Building
- 11 U.S. Botanic Garden & the National Garden

## FOR MORE INAUGURATION INFORMATION...

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Presidential Inaugural Committee

<http://www.pic2009.org>

Official Tourism Information for Washington, DC

<http://www.washington.org/visiting/experience-dc/presidential-inauguration/information>

Armed Forces Inaugural Committee

<http://www.afic.northcom.mil/>

Joint Congressional Committee on Inaugural Ceremonies

<http://inaugural.senate.gov/>

DC Presidential Inaugural Committee

<http://inauguration.dc.gov/index.asp>

Washington Metrorail Inaugural Page

<http://www.wmata.com/inauguration/>

U.S. Secret Service Inaugural Page

[http://www.secretservice.gov/presidential\\_inaugural.shtml](http://www.secretservice.gov/presidential_inaugural.shtml)

Washington Post Inauguration Watch

<http://voices.washingtonpost.com/inauguration-watch/>